

CONSTITUTION
HUNTER SPOUSES' CLUB
Hunter Army Airfield, GA

ARTICLE I: NAME AND AUTHORITY

The name of this organization shall be the Hunter Spouses' Club, hereinafter referred to as the HSC. It is organized as a private organization operating and existing on a military installation with the consent of the installation commander. In the event a building or space is leased, the HSC will reimburse the Army for all utilities consumed, unless deemed to be merely incidental. *This consent to operate is contingent on compliance with the requirements and conditions of all applicable Army regulations and all related Hunter Army Airfield, hereinafter referred to as HAAF, policies.* The HSC is not an instrumentality of the government and will not in any way prejudice or discredit the Department of the Army or other agencies of the federal government. The HSC will not propagate extremist activities, advocate violence against others, or the violent overthrow of the government. The organization will not seek to deprive individuals of their civil rights. The HSC will not engage in any activities that conflict with authorized activities or non-appropriated fund instrumentalities. The HSC will comply with all applicable state and local laws.

ARTICLE II: PURPOSE

The purpose of this organization shall be to promote friendship, goodwill, and community spirit among its members and to support worthwhile service and community projects.

ARTICLE III: MEMBERSHIP

Membership in the HSC shall be voluntary and shall consist of Active, Associate, Honorary, and Reciprocal membership.

Section 1: Active Members

- A. Active members shall pay dues and shall have the privileges of membership, including voting and holding office.
- B. The following are eligible for active membership:
 - a. Spouses of active duty personnel assigned to 3d Infantry Division (Mech), HAAF, and tenant units;
 - b. Active duty personnel assigned to 3d Infantry Division (Mech), HAAF, and tenant units;
 - c. Federal employees of the 3d Infantry Division (Mech), HAAF, and tenant units;
 - d. Spouses of federal employees of 3d Infantry Division (Mech), HAAF, and tenant units;
 - e. Gold Star Spouses;
 - f. Retired military personnel; and
 - g. Spouses of retired military personnel.

Section 2: Associate Members

- A. Associate members shall pay dues, have the right to attend HSC sponsored activities and volunteer to serve on a committee. An associate member may not vote on any issues presented to the membership.
- B. The following are eligible for associate membership:
 - a. Adults residing in the household of active duty personnel assigned to 3d Infantry Division (Mech), HAAF, and tenant units;
 - b. Gold Star Parents; and
 - c. Area civic and community leaders and/or their spouses.

Section 3: Honorary Members

- A. Honorary members shall not pay dues, vote, or hold elected or appointed office. They may serve on committees and participate in HSC sponsored activities.
- B. The following are eligible for honorary membership:
 - a. The spouse of the 3d Infantry Division (Mech) Commanding General, or a designee, to serve as Honorary President; and
 - b. The spouse of the 3d Infantry Division (Mech) Command Sergeant Major, or a designee, to serve as Honorary Vice President.

Section 4: Reciprocal Members

- A. Reciprocal members shall pay dues in the amount of half the annual dues, with no allowance for half-year membership. They may participate in all HSC sponsored activities but do not have the right to vote, hold office, or chair a committee.
- B. Those eligible for reciprocal membership are current members of the Fort Stewart Officers' Spouses' Club and Enlisted Spouses' Club.

ARTICLE IV: OFFICERS

Section 1: Elected Officers

- A. The following officers shall be elected at the April general membership meeting: President, First Vice President, Second Vice President, Corresponding Secretary, Recording Secretary, and Treasurer.
- B. An elected officer must be the spouse of active duty personnel assigned to 3d Infantry Division (Mech), HAAF, or tenant units.
- C. Elected officers shall serve no more than two (2) consecutive years in the same position.
- D. The duties of these officers are outlined in Article V, Section A of the HSC Bylaws.

Section 2: Honorary Officers

- A. The Honorary President, Honorary Vice President, and Advisor may be members of the Executive Board but have no voting privileges.
- B. The duties of these officers are outlined in Article IV of the HSC Bylaws.

Section 3: Executive Board

- A. The Executive Board shall consist of the Honorary Officers, Advisor, elected officers, and the appointed Parliamentarian.
- B. The duties of the Executive Board are outlined in Article II of the HSC Bylaws.

Section 4: Appointed Chairs

- A. The Appointed Chairs are appointed by the President and approved by the Executive Board.
- B. The Appointed Chairs may include *The Better HAAF* Newsletter, Decorations, Historian, Membership, Parliamentarian, Property, Publicity, Retired, Scholarship, Ways and Means, Webmaster, Welfare, and other chairs as may be deemed necessary.
- C. The duties of the appointed chairs are outlined in Article V, Section B of the HSC bylaws

Section 5: Governing Board

- A. The Governing Board consists of the members of the Executive Board and the appointed chairs.
- B. Elected officers and appointed chairs shall have one vote at board meetings, with the exception of the honorary officers, Advisor, and Parliamentarian. The President votes only in the event of a tie.
- C. The Governing Board members are responsible for attending all meetings. Two consecutive monthly Board meeting absences shall be cause for dismissal at the discretion of the Executive Board
- D. The duties of the Governing Board are outlined in Article III of the HSC Bylaws.

ARTICLE V: ELECTION OF OFFICERS

Section 1: General

- A. Election of officers is to take place by secret ballot at the general membership meeting in April.
- B. The Parliamentarian and Advisor tabulate results of the secret ballot and announce results to membership at conclusion of meeting.

ARTICLE VI: MEETINGS

Section 1: Regular Meetings

- A. General Membership meetings shall be held once per month from September through May.

Section 2: Board Meetings

- A. Governing Board meetings shall be held on a monthly basis.
- B. Special meetings of the Governing or Executive Board may be called at the discretion of the President.

Section 3: Quorum

- A. At Governing or Executive Board meetings, a quorum shall be two-thirds (2/3) of the voting board. All motions shall carry with a majority vote.
- B. At General Membership meetings, a quorum shall be one-fourth (1/4) of the Active members. All motions shall carry with a majority vote.

ARTICLE VII: FINANCIAL ADMINISTRATION

Section 1: General

- A. The Executive board is charged with the responsibility of the overall financial management of HSC funds. These responsibilities include, but are not limited to, budgeting monies, ensuring solvency, and meeting financial obligations in order to carry out the purposes of the HSC. The fiscal year shall be June 1 through May 31 of the following year.
- B. The Executive Board must ensure that the Treasurer has the financial records and accounts of the HSC audited annually during May by a qualified, disinterested person prior to turning those records over to a new board.
- C. If necessary, the Governing Board may authorize a transfer of up to ten (10) percent of the existing welfare fund to the operating fund, once per fiscal year.

ARTICLE VIII: AMENDMENTS

Section 1: Constitutional Amendments and Revision

- A. The constitution is amended only upon the approval of the majority of the Active members present at a General Membership meeting.
- B. Proposed amendments will be published, when feasible, in *The Better HAAF* prior to the meeting.
- C. The Constitution will be reviewed for change or amendment in even-numbered years. The Constitution and Bylaws Review committee shall consist of the Executive Board.

Section 2: By-Laws Amendments

- A. The Executive Board is empowered to amend the bylaws of the HSC.
- B. All amendments to the bylaws are subject to review and approval of the Garrison Commander, HAAF.

ARTICLE IX: RULES OF ORDER

Parliamentary Authority will be *Robert's Rules of Order*. It shall govern in all cases in which it is applicable and insofar as it is not inconsistent with the HSC Constitution and By-Laws.

ARTICLE X: LIABILITIES

Should the assets of the organization be insufficient to meet liabilities, all outstanding liabilities will become the personal liabilities of the members, to include all debts and claims against the HSC.

ARTICLE XI: DISSOLUTION

The HSC is dissolved upon the agreement of three-fourths (3/4) of its Active members or when directed by the Garrison Commander, HAAF.

Section 1: Outstanding Liabilities

All outstanding debts, liabilities, and obligations will be paid out of any remaining funds and assets. Any remaining unpaid debts of, or claims against the HSC, will become the personal liability of the members.

Section 2: Assets

If the HSC is dissolved, all funds in the treasury will be used to meet any outstanding obligations. The balance of the assets will be donated to military-oriented charities designated by the Board.

The above 11 articles of the Constitution of the Hunter Spouses' Club were approved by the Active membership on

Rhonda Blair
President

Shellie Vandevoorde
Parliamentarian